Undergraduate Catalog 2019/2020

Spring 2020 Addendum #1

The following is an addendum modifying the 2019-2020 Undergraduate Catalog concerning the "Withdrawal and Leave of Absence" subsection, found on page 77 of the original document. This addendum removes the leave of absence option as of Spring 2020.

WITHDRAWAL FROM THE UNIVERSITY

Students admitted to the University of Maryland are expected to make regular and consistent progress towards the completion of their degree. However, the University understands that in exceptional circumstances a student may find it necessary to completely withdraw from all classes. The University considers such an interruption to be very serious as it delays normal progress towards the degree. Students should not withdraw for frivolous reasons or to avoid the consequences of ignoring their academic responsibilities. Any student considering withdrawal is strongly encouraged to meet with his or her academic college advisor before leaving the University.

POTENTIAL IMPLICATIONS

Withdrawing from the University may have serious implications for international students, students receiving financial aid or students residing in on-campus housing. Students are advised to contact the appropriate offices before finalizing withdrawal plans for withdrawing from the University.

- Student Financial Services Office, 1135 Lee Building, 301-314-9000
- Department of Resident Life, 2100 Annapolis Hall, 301-314-2100
- International Student & Scholar Services, 1126 H.J. Patterson Hall, 301-314-7740

WITHDRAWAL

A withdrawal is available anytime between the first and last day of classes. Students must submit written notice of withdrawal to the Office of the Registrar no later than the last day of classes. In exceptional cases, a retroactive withdrawal may be granted based on documented requests in which extenuating circumstances significantly impaired the student's ability to complete the semester and officially withdraw by the established semester deadlines. Such circumstances include, but are not limited to, medical or psychological causes. A student's return to the University is contingent upon the conditions outlined in *Return to the University* below.

RETURN TO THE UNIVERSITY

Normally, a student may withdraw from the University only once during matriculation as an undergraduate. Students who find it necessary to leave the University are required to petition the Faculty Review Board in order to return. Students who have earned a minimum 2.0 cumulative GPA, with no previous withdrawal, are exempt from this requirement. Students who withdraw or take a leave of absence while on academic probation, or those returning from dismissal, are always required to petition the Faculty Review Board. For information on returning to the university, please see www.studentsuccess.umd.edu.

ADDITIONAL WITHDRAWAL INFORMATION

The effective date of withdrawal for the purposes of refunds is the date that the notice is received by the Office of the Registrar. Notation of withdrawal and the effective date will be posted to the student's academic record. Instructors and college offices will be notified of all withdrawn students. The deadline date for submitting the withdrawal for each semester is the last day of classes. Students should contact the Student Success Office for re-enrollment information.

The repeat policy will not apply to courses taken during the academic semester from which the student is officially withdrawn.

MILITARY CALL-UPS

It is the intent of the University of Maryland, College Park, to facilitate the withdrawal or change in registration and the re-enrollment of students who are called to active military duty during the semester. The student (or a representative) should take a copy of the military orders to the Office of the Registrar and process a withdrawal or change in registration papers. Detailed information about this process may be obtained from the Office of the Registrar. Withdrawal for active military service will have no effect on any subsequent request to withdraw from the University.